



**Vacancy Announcement**

**DATE:** January 3, 2017

**TO:** All Qualified Applicants

**FROM:** Human Resources

**RE:** Cargo Agent –Fairbanks (2 Positions)

**CLOSING DATE:** Open Until Filled

**Ravn Air Group is recruiting for Cargo Agents located in Fairbanks, Alaska. These are full time, benefit-eligible position. Must be able to work a flexible schedule. Required to lift cargo in excess of fifty pounds on a consistent basis.**

**MINIMUM QUALIFICATIONS: High School Diploma or GED. Knowledge of cargo operations strongly preferred. Ability to multi-task, exceptional attendance and punctuality required. Ability to work indoors and outdoors, particularly in inclement weather. Valid Alaska drivers license with clean driving record. Strong computer skills with attention to accuracy.**

**MINIMUM REQUIREMENTS: Service all customers with professionalism and efficiency. Process all cargo operation duties in a timely manner. Handle all cargo responsibly and with proper procedures. Respond to cargo related issues as necessary. Must be able to lift and/or maneuver up to 70 lbs; must be able to lift up to 150 lbs with the use of forklift and equipment. Must be tolerant of odors associated with the ramp, fuel and aircraft activities. Must be able to operate various equipment as related to position and duties involved . Clean and organize warehouse; lifting and stacking cargo on pallets. Other duties as assigned and appropriate within the scope of this role will be required.**

**ALL INTERESTED PERSONS ARE ENCOURAGED TO SUBMIT A COMPLETED EMPLOYMENT APPLICATION TO Ravn Air Group, Human Resources, 4700 Old International Airport Road, Anchorage, AK Fax 266-8401. No phone calls please.**

**Ravn Air Group is an Equal Opportunity Employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Ravn Air Group depends solely on your qualifications.**