

Vacancy Announcement

DATE: January 22, 2019
TO: All Qualified Applicants
FROM: Human Resources
RE: Single Engine Program Manager
LOCATION: Anchorage, Alaska
CLOSING DATE: Open Until Filled

This announcement is for a Single Engine Program Manager for Ravn Air Group. This position reports to the Director of Flight Standards for Ravn Connect and is responsible for assisting in the development and checking of flight standards for the Ravn Connect single engine fleet. The successful candidate will have a valid FAA Commercial Single Engine license, piloting experience in a Cessna C207 and C208, or similar aircraft, and the ability to obtain Company instructor and check airman status.

This is a non-exempt, full time, benefits-eligible position. Position typically works Monday through Friday in Anchorage, however overtime and travel may be required as dictated by business needs and with management approval.

Minimum Qualifications

- High School Diploma/GED required, some college preferred;
- Must have FAA Commercial Single Engine license; FAA Flight Instructor license preferred;
- Requires pilot experience in Cessna C207 or C208 or similar aircraft;
- Current Class 2 Medical Certificate;
- Instrument currency as defined in FAR 61.57(c);
- Excellent written and oral communication skills; previous instructor experience is preferred;
- Must be detail-oriented, and have a high attention to accuracy;
- Capable of working independently or as a team member;
- Strong prioritization and time management skills;
- Must have a working knowledge of Word, Excel, and PowerPoint;
- Able to obtain Company instructor and check airman status;
- Willing to travel to company bases as needed;
- Requires a strong safety awareness and the ability to adhere to Safety Management Systems (SMS);
- Able to pass a comprehensive background check;

- Comfortable working in an airport environment around odors and sounds typically associated with operating aircraft.

Duties & Responsibilities

- Responsible for supporting and assisting the Director of Flight Standards for Ravn Connect in the development and checking of flight standards for the single engine fleet, including continued development and maintenance of the Flight Standards Manuals and training curriculums and materials for the Cessna C207 and C208 aircraft, ground and flight training and checking, and assisting the flight ops department as needed;
- Coordinate with the Director of Flight Standards for Ravn Connect to ensure standardization of Company operating policies and procedures across the Single Engine fleet;
- Support and assist the Director of Flight Standards for Ravn Connect in the continued development and maintenance of the Flight Standards Manuals for both the Cessna C207 and C208 aircraft;
- Coordinate with the Safety department to analyze FOQA data for use to further improve training and flight operating policies and procedures;
- Conduct Company flight training and checking throughout the Company bases;
- Conduct regular non-regulatory flight checks to ensure standardization with company policies and procedures;
- Support Company logistics and aircraft movements between operations bases and the maintenance bases;
- Promote the Company safety culture;
- Other duties as assigned and within the scope of this position.

ALL INTERESTED PERSONS ARE ENCOURAGED TO SUBMIT A CURRENT RESUME AND COMPLETED EMPLOYMENT APPLICATION TO RAVN AIR GROUP VIA EMAIL, FAX, OR BY MAIL:

Email: jobs@flyravn.com

Fax: (800) 616-5081

Mail: Ravn Air Group, Human Resources, 4700 Old International Airport Road, Anchorage, AK

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