

Vacancy Announcement

DATE: February 7, 2019
TO: All Qualified Applicants
FROM: Human Resources
RE: Fleet Service Agent
LOCATION: Anchorage, Alaska
CLOSING DATE: Open Until Filled

This announcement is for a Fleet Service Agent with Ravn Air Group. This position reports to the Fleet Service Manager for Ravn Alaska and is responsible for general cleaning and stocking of Company aircraft. The successful candidate will be able to fulfill the physical requirements of the role, have strong time management skills, and have a strong attention to detail.

This is a non-exempt, full time, benefits-eligible position. Position typically works an irregular schedule in Anchorage, to include evenings, weekends, and holidays, if necessary. Overtime may be required as dictated by business needs and with management approval.

Minimum Qualifications

- High School Diploma/GED required;
- Must be 21 years of age or older;
- Detail-oriented with the ability to prioritize multiple tasks;
- Exceptional attendance and punctuality is required;
- Must be able to safely lift 20-65 pounds consistently;
- A willingness and ability to work in inclement weather is required;
- Effective oral and written communication skills;
- Professional appearance and demeanor;
- Valid Driver's License with a clean driving record;
- Requires a strong safety awareness and the ability to adhere to Safety Management Systems (SMS);
- Able to pass a comprehensive background check;
- Comfortable working in an airport environment around odors and sounds typically associated with operating aircraft.

Duties & Responsibilities

- Responsible for general cleaning and stocking of Company aircraft which includes repeated bending, stooping and reaching to remove trash from under and around seats, overhead bins, and all other areas of the aircraft
- Responsible for pushing and pulling a 20 pound vacuum cleaner throughout the cabin; wiping and dusting most interior surfaces;
- Responsible for stocking of Company aircraft with food, beverages (both alcoholic and non-alcoholic), and seat pocket items;
- Requires lifting and carrying cases of food and beverages weighing 20-65 pounds from fleet service trucks, up aircraft stairs and into aircraft kitchen area;
- Promote the Company safety culture;
- Other duties as assigned and within the scope of this position.

ALL INTERESTED PERSONS ARE ENCOURAGED TO SUBMIT A CURRENT RESUME AND COMPLETED EMPLOYMENT APPLICATION TO RAVN AIR GROUP VIA EMAIL, FAX, OR BY MAIL:

Email: jobs@flyravn.com

Fax: (800) 616-5081

Mail: Ravn Air Group, Human Resources, 4700 Old International Airport Road, Anchorage, AK

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